

**WESTLAKE VILLAGE CIVIC ASSOCIATION
ARCHITECTURAL REVIEW APPLICATION**

We the undersigned request the following modification to our residence located at

ADDRESS _____ Lot # _____

Phone Home _____ Cell# _____

A BRIEF DESCRIPTION OF PROPOSED MODIFICATION

YOU ARE REQUIRED TO ATTACH

- * (1) A SITE SURVEY SHOWING LOCATION OF THE PLANNED MODIFICATION
- * (2) A SCALE DRAWING OF THE PROPOSED MODIFICATION (S)
- * (3) COLOR OR MATERIAL SAMPLES, BLUE PRINTS, PHOTOGRAPHS
- * (4) IF PAINTING, PICTURES SHOWING COLOR OF ROOF
- * (5) IF ROOFING, PICTURES OF EXISTING HOUSE COLOR
- * (6) ANY ADDITIONAL INFORMATION SUPPORTING YOUR REQUEST MUST BE FURNISHED WITH YOUR APPLICATION

Does the modification change the color or appearance of the residence? _____ If so how? _____

Does the change involve any structural changes to the property? _____

Name and address of contractor, architect or individual designing proposed modification.

Estimated start: _____ and completion date: _____
Submitted the _____ day of _____ 20 _____

_____ PRINT OWNERS NAME

_____ SIGNATURE OF OWNER

_____ SIGNATURE OF OWNER

All applications shall be submitted to the Management Company in a timely manner. While every effort is made by the Architectural Committee to process your request as quickly as possible, the Committee may take up to 45 days from the date of receipt to respond. Any incomplete applications shall be returned to the applicant with no action taken.

NOTE: APPROVAL OF ANY PROJECT DOES NOT WAIVE THE NECESSITY OF OBTAINING THE REQUIRED BUILDING PERMITS. ALL CONTRACTORS SHOULD BE LICENSED AND HAVE PROOF OF INSURANCE. A SCALE DRAWING OR PLAN OF ALL IMPROVEMENTS MUST BE ATTACHED TO THE APPLICATION TO SHOW LOCATION AND DIMENSIONS.

ALL WORK MUST COMMENCE WITHIN 120 DAYS OF APPROVAL OF THIS REQUEST OR A NEW APPLICATION WILL BE REQUIRED.

FOR INTERNAL USE ONLY

DATE SUBMITTED: _____

APPROVED ON: _____ DISAPPROVED ON: _____

SIGNATURE: _____